

**Union County Airport Authority
Union County Airport
760 Clymer Road
Marysville, Ohio 43040**



MEETING MINUTES
November 14, 2023

The Union County Airport Authority held its regular monthly meeting on Tuesday, October 10, 2023. The meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Ohio and was called to order at 4:00 pm by President Philip LaPointe. Board members present were Mr. Bruce Rausch, Mr. John Popio, and Mr. Sean Bailey on the phone. Guests present were Mr. David Gotschall of Woolpert, Mr. Dave Wall of Woolpert, Mr. Dave Holden of SkyVista, and Dave Lawrence Union County Commissioners.

Mr. Rausch motioned to accept the October minutes as presented. Mr. Popio second. Motion passed. Mr. Rausch motioned to accept the \$36,262.34 funds needed for the November bills to date. Mr. Popio second. Motion passed. The big asks of the 2024 budget to the county were a full-time Airport Director, equipment building, and roof repair. A PowerPoint presentation was given showing the expenses for each fund and that 30 or more expense and revenue corrections were submitted to the county to reconcile the grants. The three highest expenses out of all of the funds were contract services, utilities, and airport hangar contract services (SkyVista).

Mr. LaPointe and Mr. Koenig attended the FAA annual meeting on November 2 via Teams. Mr. LaPointe reported that the meeting went well and the next 3 years major focuses are 15 unit t-hangar, 1.73 acre reimbursement, buy 1.92 acre plot, and wildlife fencing. Mr. LaPointe and Mr. Koenig also met with the county for the 2024 budget meeting on November 8. See above for the big asks of the county. Mr. LaPointe discussed the status of the Airport Director position as they have received 8 applications for the part-time position, but none are fully qualified. More applicants could possibly be acquired if it was a full time position. Mr. Wall suggested posting it on the OAA website.

Mr. Holden with SkyVista reported that there are 33 people on the waitlist for T-Hangars and everyone is paid up to date. Mr. Holden went over two proposals to fix the gate. One proposal was for \$3,968.77 to do the magnetic loop repair. The second proposal was for \$1,431.39 to do the camera repair. Mr. Rausch motioned to do the camera repair. Mr. Popio second. Motion passed. Mr. Holden reported that there is a flight school with 3 instructors using the airport and they have 6 people to take the course so far. The airplane used for the course is stored in the big hangar. Mr. Holden would like to have a copy of the new hangar rates for 2024 to inform the tenants and a PDF of rules that the airport authority is adopting to send with the rates.

The following committee reports were given: Mr. Bailey reported that the target to complete the FBO formal contract with SkyVista will be before the end of 2023. Mr. Rausch reported that two farmers were interested in farming the airport's land. Dave Rausch would give a discount for his mowing services and Dean/Darrison Cook would donate \$200/year back to the airport. The board decided to have Dean/Darrison Cook to farm the land. Mr. LaPointe requested a written rental contract be drawn up to show the donation goes to the Union County Airport Authority. Mr. Rausch also reported that a soil test was done on the grass runway to show which nutrients are missing and Shannon Green Turf Farm will apply. Mr. LaPointe went over the new t-hangar rates for 2024 (see attached). They went up approximately 5% to match the national inflation rate. Mr. Popio declared his conflict with voting on the

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new hangar rates. Mr. Popio motioned to accept the new hangar rates. Mr. Rausch second. Motion passed.

Mr. Gotschall and Mr. Wall reported from Woolpert (see attached). Mr. Rausch motioned to start the proposal for the Turf runway planning and survey. Mr. Popio second. Motion passed. Discussion was had about the appraisal of the 1.73 land purchase. The board decided to pay the invoice to Woolpert since the appraisal was already paid by Woolpert. The board is still waiting on the FAA to see if a grant can cover the cost of the appraisal.

Mr. Rausch motioned to adjourn the meeting at 6:01pm. Mr. Popio second. Motion passed. The next meeting will be held on Tuesday, December 12, 2023, at Vittoria beginning at 6:00 pm.

Respectfully submitted by

Carrie E. Godfrey

Secretary